

**TWIN TOWERS HOA, INC.  
2020 N. ATLANTIC AVENUE  
COCOA BEACH, FL 32931  
(321) 783-2435**

**ACH Recurring Payment Authorization Form**

We are pleased to announce the ability to pay your monthly maintenance fees through automatic deduction from your checking or savings account.

**Benefits of Recurring Payments:**

- Save time and money...eliminate the need to write checks, address envelopes, and pay for postage.
- Timing....no need to rely on postal service. Payment is always on time, eliminating late charges.
- Safety...there is no check handling in the office or bank branches, reducing the opportunity for individuals to see your bank account information.

**How Recurring Payments Work:**

You authorize regularly scheduled charges to your checking or savings account by completing this form. You will be charged the amount of your monthly maintenance fees on the same day each month. The charge will appear on your bank statement as an "ACH Debit."

**Provide the information below:**

Name(s) on Acct \_\_\_\_\_

First ACH Withdrawal Month \_\_\_\_\_

Acct. Type (circle one)      Checking      Savings

\*Date of Monthly Charge \_\_\_\_\_  
(date of each month to charge, i.e. 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>)

Bank Name \_\_\_\_\_

Bank Routing # \_\_\_\_\_

\*Please select a date between the 1<sup>st</sup> and 7<sup>th</sup> of each month. Payments paid on or after the 8<sup>th</sup> of each month incur a late fee of \$25 per month.

Account Number # \_\_\_\_\_



I authorize Twin Towers HOA, Inc. to charge the above-referenced bank account in the amount of my monthly maintenance fees. I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify Twin Towers HOA, Inc. in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non Sufficient Funds (NSF) I understand that Twin Towers HOA, Inc. may at its discretion attempt to process the charge again within 30 days, and agree to an additional \$25.00 charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date